

Virtual Meeting Policy

In the event a disaster declaration by the Governor or Director of the Department of Public Health including the area served by the Effingham Public Library is proclaimed, the co-Presidents of the Effingham Public Library Board of Trustees can determine an in-person meeting is not practical or prudent because of the disaster. If such a determination is made, a statement to this effect will be made at the start of the meeting and copied into the meeting minutes.

All board members should be verified and must be able to hear each other and all discussion, and for open meeting portions, the public attendees also must have open access. If not, then alternate arrangements must be made.

At least one member of the board, or the director or attorney, will be physically present at the meeting location, unless this is unfeasible due to the disaster.

All votes will be by roll call and so recorded. Notices will be posted at the site of the meeting and on the website and provided to registered news media, except for bona fide emergency meetings.

A verbatim recording (audio or video) will be made and kept of all open and closed meeting portions. The open portion recordings will be made available to the public. All costs will be paid by the public body.