

Minutes of the September 19, 2016

Effingham public Library

Board Meeting

Board members present: Greider, Harden, Latta, Topel, Witges

Library Staff present: Director Amanda McKay

Presiding Officer: Harden

Public Comment: none

Omnibus agenda approved with the note of the addition to the minutes stating the time of the Board meetings to be 6 P. M beginning in January.

Action Items:

- Approved the author reception at the library November 4, 2016 to include the service of Alcohol on the premises.
- Approved an addition to the personnel policy to stipulate that effort be made to contact a No Show employee who is unable to report for duty before taking action to dismiss.

Discussion Items:

- Discussed the draft of the FY18 levy at an approximate 2% increase
- Noted the anticipation of an additional donation pending
- Building updates: the air conditioning has been repaired and the issues with the elevator resolved

Action item: approved payment to Poettker Construction for the amount of \$4,350.00

- Received a note from the accountant to clarify any issues regarding his licensing
- Discussed the possibilities of hosting Pop Up Shops and Non Profits
- Discussed the options for the future of book sales of used books

Announcements:

- Slaid Cleaves event: October 22, 2016
- Reed Farrel Coleman , author event November 4 and 5, 2016
- Family Read Night November 17, 2016 at new location—Hearts Rock Café

Adjourned 7:20 P.M.

