

Minutes of the November 21, 2016

Effingham Public Library

Board meeting

Board members present: Arndt, Gravenhorst, Greider, Latta, Topel, Witges

Library staff present: Director Amanda McKay

Presiding officer: Greider

Public comment: none

Omnibus agenda: Approved

Action items:

- Approved the renewal of liability insurance with the city of Effingham
- Approved the resolution to comply with Government Travel Expense Control Act
- Approved canceling the December meeting
- Approved payment of December bills to be reviewed at January meeting
- Approved the fee for Pop Up Shops at \$50.00 per use

Discussion items:

- Discussed the idea of fundraising for specific library project with ½ of donation toward a project and ½ toward building fund
- Date of board Strategic planning retreat to be January 14 approximate time 9-1 location to be determined
- FY 18 budget to be presented in expanded format
- Agreed to proceed with lease agreement talks for basement lease space
- Reviewed draft lease for Incubator space
- Set Christmas gift for staff to be equal to one day's work time
- Discussed replacement of board member
- Discussed the recognition of names on plaques within the library

Announcements:

- Library closed on Martin Luther King Day but it will be a staff training event

- The FY17 per capita Grant is due January 16th

Adjourned at 7:11 P.M.