

Minutes of the January 10, 2022

Effingham Public Library

Board meeting

Held Via zoom and in person

Members Present: In person: Koerner, Miller, Topel; via zoom: Chesnut, Greider, Pals

Library Staff Present: Director Amanda McKay

Omnibus Agenda: Approved by 6 members

Action Items:

- 6 members approved the list of Board Members for Statement of Economic Interest
- The 2022 Action Plan was approved by 6 members
- Updates to the Meeting Room Policy were approved by 6 members, including changes to also charge nonprofit organizations for use of the space and the introduction of online reservation program
- Using the funds from the Personal Property Replacement Tax 6 members approved the purchase and installment of Updated Security Gates
- 6 members approved the updates to the Registration Requirements and Borrowing Privileges policy including the addition to an eResources only card
- Updated the Personnel Policy to make vacation days available after 6 months employment, approved by 6 members

Discussion Items:

- Draft of the FY2023 budget and plan of service were reviewed
- It was noted that the Director's performance review will be at the February meeting
- Omicron/COVID has so far only affected staff availability one evening. Policies for implementing staff shortages due to COVID issues are in place
- Potentially making office space available for the employee of "Hour House" organization who will be working in agreement with the Effingham City Police and Effingham County Sheriff to assist in drug recovery
- The updated federal mileage reimbursement is 58 ½ cents

By a vote of 6 members the meeting was adjourned at 6:50.